



**APPLE Accreditation
Re-accreditation Policy
Effective Date 10-1-08**

Policy re: Reaccrediting with APPLE Accreditation

Initial APPLE Accreditation is granted for three (3) years with annual update reports due on the 1st, and 2nd anniversary of accreditation based on the date on the accreditation certificate.

A program that has completed the first 3 year term and successfully completed the reaccreditation process will be **granted a five (5) year accreditation term**, with the filing of the required annual update reports in the 1st, 2nd, 3rd and 4th anniversary of re-accreditation based on the date on the accreditation certificate.

- 1. Programs must initiate the re-accreditation process twelve (12) months before the APPLE accreditation expires.** The expiration date is on the certificate.
- 2. Programs that have initiated the APPLE reaccreditation process must submit their new, completed portfolio to the APPLE program office eight (8) months before the end of the accreditation term.**

This is to ensure that there is sufficient time to complete the re-accreditation so there will not be a lapse in accreditation status.

- 3. There will be an additional late fee of Three hundred (300.00) dollars for portfolios received in the APPLE office after the deadline.**

Please note these deadlines!

A Program's failure to meet the eight (8) month time frame may leave insufficient time to complete the accreditation process and your accreditation may lapse.

Reminder:

1. Annual updates must be filed each year during the anniversary month of accreditation.
2. If a program changes ownership and the deadlines for APPLE re-accreditation are not met, accreditation may lapse, leaving the new owner with the benefits of the accreditation.
3. FACCM membership in good standing must be maintained throughout the accreditation term.
4. A program that loses their accreditation status loses the benefits that are associated with accreditation and Gold Seal in the state of Florida.