



**Exhibit Booth Registration and Contract
Annual Conference and General Meeting
January 15-16, 2010
Radisson World Gate & Resort**

Contact Name: _____ (Please Print Clearly)

Organization Name: (Company and Contact Information will be included in the Conference Program)

Mailing Address _____

City _____ State _____ Zip _____ Phone (____) _____

E-mail _____ Website _____

Brief Description of Vendor products/services: _____

Please indicate: 1st Choice _____ Vendor Space # 2nd Choice _____ Vendor Space # 3rd Choice _____ Vendor Space #
Space is first come, first serve so register early

- Platinum Sponsor \$5,000.00 See sponsorship description on reverse side.....\$ _____
- Gold Sponsor \$2,500.00 See sponsorship description on reverse side.....\$ _____
- Bronze Sponsor \$1,500.00 See sponsorship description on reverse side.....\$ _____
- Standard Booth: _____ @ \$400 each\$ _____
- Tent Sale Space Only: _____ @ \$250.00.....\$ _____
- Standard Booth and Space at Tent Sale: _____ @ \$650.00 each.....\$ _____
Overnight Security will be provided by an off duty officer for the Tent Sale.
- Partnered Sponsorship or Alternate Sponsorship.....\$ _____
- Tickets for Friday Lunch # of Tickets _____ @ \$20.00 per ticket.....\$ _____
- Tickets for Saturday Lunch # of Tickets _____ @ \$20.00 per ticket.....\$ _____
- Tickets for the Friday Evening Dinner and Entertainment,
of Tickets _____ @ \$50.00 per ticket.....\$ _____
(Tickets must be purchased prior to the event)

Total Amount Enclosed: \$ _____

Names of vendor representatives attending: (Please Print)

Name badges will be prepared for the names you submit. If the vendor representatives change, please contact Lori Ferrell at 1-800-322-2603.

Please choose your organization's preferred Sponsorship or choose Standard Booth/Tent Space selection on next page:

<input type="checkbox"/> Bronze Sponsor \$1500.00 includes:	<input type="checkbox"/> Gold Sponsor \$2500.00 includes:	<input type="checkbox"/> Platinum Sponsor \$5000.00 includes:	<input type="checkbox"/> Partnered Sponsorships	<input type="checkbox"/> Alternative Sponsorships
Indoor Vendor Space and one Vendor Space at Tent Sale	Indoor Vendor Space and one Vendor Space at Tent Sale	Two Indoor Vendor Spaces and one Vendor Space at Tent Sale	<input type="checkbox"/> Ice Cream Social-4 sponsors at \$500.00 per sponsor	Entertainment Night Sponsorship: \$5,000.00
Meal Tickets for Two to attend Conference Dinner and Entertainment	Meal Tickets for Two to attend Conference Dinner and Entertainment	Meal Tickets for Four to attend Conference Dinner and Entertainment	<input type="checkbox"/> Dinner Table Décor-4 sponsors at \$300.00 per sponsor	Conference Tote Bags: \$2,500.00
¼ page advertisement in Conference Program	1/2 page advertisement in Conference Program	Full Page Advertisement in Conference Program	<input type="checkbox"/> Signage for workshops and displays-4 sponsors at \$275.00 per sponsor	Refreshment Break: \$1,500.00
¼ Page advertisement in FACCM Forum Spring Edition	1/2 page advertisement in FACCM Forum Spring Edition	1/2 Page Advertisement in FACCM Forum Spring Edition	<input type="checkbox"/> Silent Auction Items-10 sponsors at \$150.00 per sponsor	Name Badge Wallets with Neck Straps: \$1,000.00
	1/4 page advertisement in SEEDLINGS Newsletter Spring Edition	1/2 Page Advertisement in SEEDLINGS Newsletter Spring Edition	<input type="checkbox"/> Door Prize Items-10 sponsors at \$75.00 per sponsor	
		One hospitality suite upgrade (The number of suites are limited and will be assigned in order sponsorships are received).	**Partnered and Alternative Sponsors will receive advertised recognition at their sponsored event.	
		Three Minutes to address attendees during a General Session		

Tent Sale: An opportunity for our members to find a bargain and your organization to sell your discontinued, overstocked and/or scratch and dent merchandise. No electricity will be available.

Vendor Presentations: FACCM is currently accepting proposals for Conference Workshops. Contact Lori Ferrell at 800-322-2603 for a proposal packet. The deadline for proposal submission is **no later than November 1, 2009**. Please keep presentations from being product specific.

Cancellation Policy: A \$150.00 booth deposit is non-refundable. However, booth reservations may be cancelled and a refund issued on any funds received over the \$150.00 deposit. All cancellations must be made in writing no later than December 10, 2009. No refunds will be made on any cancellations after December 10, 2009 unless the space is resold. No refunds will be issued if the space is not used or is only used for a part of the exhibit period. Please allow 45 days post conference for any refunds to be issued. If any unforeseen circumstances require the cancellation of this Conference on the scheduled dates every effort will be made to reschedule in a timely manner. If the Conference cannot be rescheduled a portion of payment may be retained to cover incurred costs.

Please sign and date here to acknowledge you have read and understand the Policies and Regulations attached:

Authorized Signature: _____ Date: _____



VENDOR/CONFERENCE SCHEDULE

*All Schedules Subject to Change

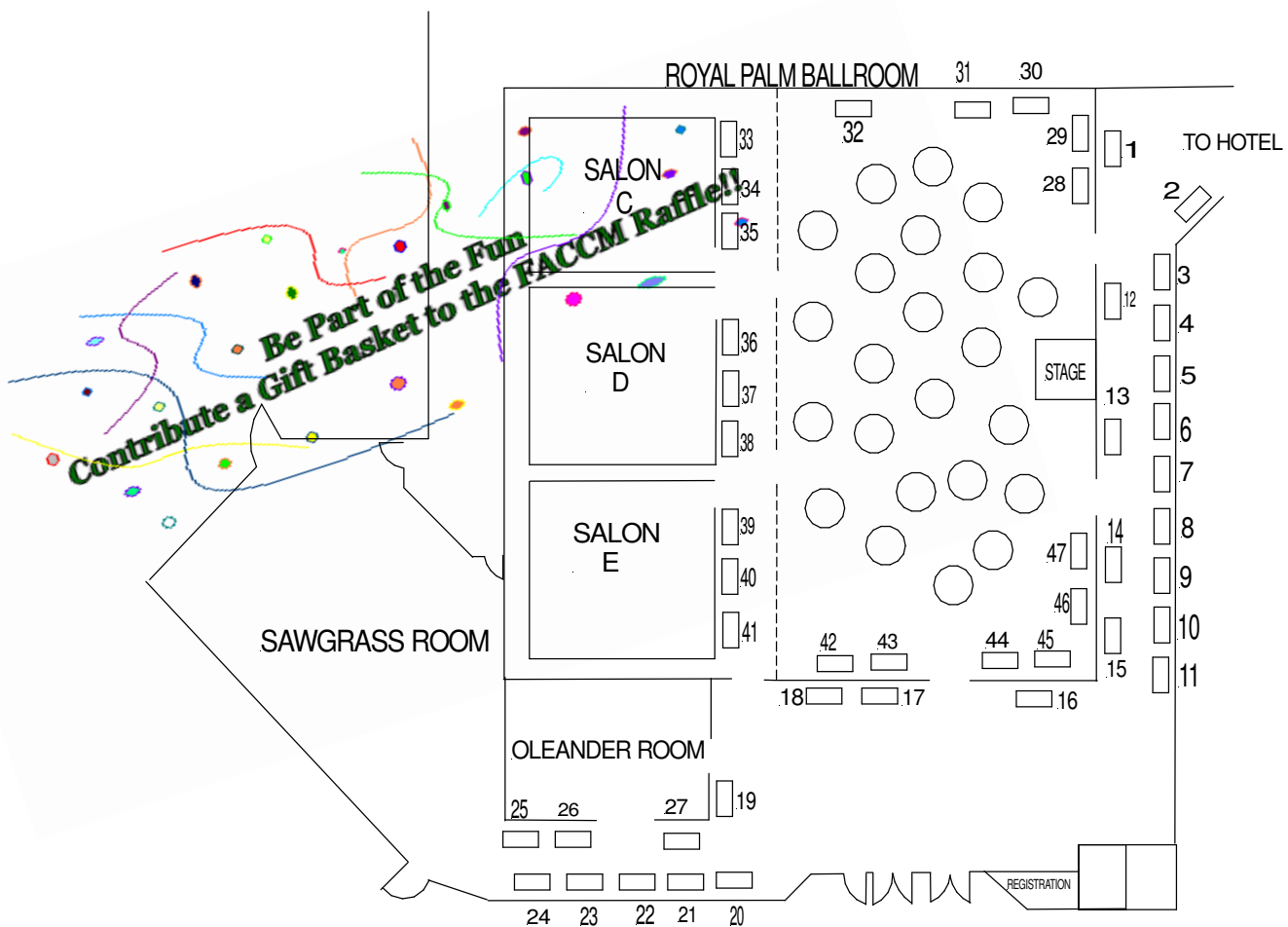
**SETUP THURSDAY JANUARY 14, 2010
10:00 A.M. TO 6:00 P.M.**

TENT SALE OPENS AT 1:00 P.M. ON FRIDAY JANUARY 15, 2010

**FIRST SESSION BREAK
BETWEEN 10:00 A.M. AND 10:30 A.M.**

**BREAKDOWN SATURDAY JANUARY 16, 2010
2:00 P.M. TO 5:00 P.M.**

We are making Plans to ensure our Vendors will be well received this year by all our members!!! Details coming soon!



Host Hotel Accommodations: The 2010 Conference and General Meeting activities will take place at the Radisson World Gate & Resort in Kissimmee, Fl. When making reservations request the **FACCM Conference Room Block** to receive the **conference room rate of \$109.00 per night**. Hotel Reservations must be made by December 10, 2009. **PLEASE NOTE:** If your organization requires shipping information, storage, labor, electricity, phone lines, additional tables, chairs, etc. Please contact Valerie Gallo at the Radisson Worldgate & Resort at 1-866-705-7676 or direct line 1-407-997-2108. They have staff available to assist you with any additional materials. Please note any costs incurred for these services are the financial responsibility of the Vendor.

Florida Association for Child Care Management
2010 Vendor/Exhibitor Policies and Regulations
January 15-16, 2010

Radisson Worldgate & Resort, Kissimmee, Fl
3011 Maingate Lane , Kissimmee FL 34747
Reservations: (888) 201-1718 US Toll Free
Telephone: (866) 705-7676 **Fax:** (407) 396-0660

All applications must be received by December 10, 2009 and will be accepted via US Mail or fax and must be accompanied by a \$150.00 non-refundable deposit. Checks, Money Order or Visa and Mastercard only are accepted. Balance is due by January 5, 2010. Space will be assigned on a first come, first serve basis. Each vendor space includes one 6' skirted table, one chair and one wastebasket.

CONFERENCE STAFF: The words "CONFERENCE STAFF" as used herein shall mean FACCM Exhibit Coordinator. "PREMISES" shall mean Radisson Worldgate & Resort.

In the enforcement and interpretation of the following rules and regulations, the decision of "CONFERENCE STAFF" is final.

ELIGIBILITY OF EXHIBITS: CONFERENCE STAFF reserves the right to determine the eligibility of any company or product for inclusion in the Expo.

CONTRACT FOR SPACE: The application for space and formal notice of assignment by CONFERENCE STAFF and the full payment of exhibit registration fee constitute a contract for right to use the allocated space. Applications must be accompanied by Exhibit Registration Fee payment.

REFUNDS AND CANCELLATIONS: A \$150.00 booth deposit is non-refundable. However, booth reservations may be cancelled and a refund issued on any funds received over the \$150.00 deposit. All cancellations must be made in writing no later than December 10, 2009. No refunds will be made on any cancellations after December 10, 2009 unless the space is resold. No refunds will be issued if the space is not used or is only used for a part of the exhibit period.

FAILURE TO EXHIBIT: If the Exhibitor, being entitled to possession of specific space through completion of Exhibit Booth Contract and making appropriate payment, shall fail to take possession of the designated space, no refund shall be made. Full payment called for by the contract shall be payable by the Exhibitor to FACCM as liquidated damages, and not by way of penalty.

USE OF SPACE: No exhibit will be permitted that extends beyond the space covered under the Exhibit Booth Contract. No exhibit will be allowed to interfere with the use of other exhibitor's space or impede access to them or the free use of the aisle. All aisle space and space not specifically contracted to an exhibitor is under control of the CONFERENCE STAFF and must not be used in any way for exhibit space.

DECORATION STANDARDS: The exterior of any display cabinet or structure facing an adjacent Exhibitor's booth must be finished or suitably decorated at the expense of the Exhibitor erecting or installing such a display and must not include corporate or product identity that would detract from the adjacent display. All packing containers must be removed from the floor or stored under tables.

RESTRICTION IN OPERATION OF EXHIBITS: CONFERENCE STAFF reserves the right to restrict or evict exhibits which because of noise, method of operation, materials, or any other reason, become objectionable and also to prohibit or evict any exhibit, which in the opinion of CONFERENCE STAFF may detract from the general character of the exhibition as a whole.

FIRE PROTECTION: All installations are subject to approval by the local Fire Marshal's Office. No combustible decoration, such as crepe paper, tissue paper, cardboard, corrugated paper, shall be used at any time.

REASSIGNMENT OF SPACE: CONFERENCE STAFF reserves the right to alter locations of exhibits as shown on the official floor plan, if deemed advisable and in the best interest of the Expo. The Conference Staff further reserves the right to reassign or rent exhibit space not occupied at the opening of the Expo or use said space for such purpose as it may see fit without liability on its part.

EXHIBITS:

No walls exceeding eight (8) feet at back wall or three (3) feet at sides may be constructed without prior written permission by CONFERENCE STAFF.

Dismantling of any display prior to the designated breakdown schedule posted above is prohibited.

All storage and handling charges for failure to remove materials from exhibit area floor at close of the move-out period shall be the responsibility of the Exhibitor. Exhibitors requesting the removal or scrapping of any materials, crates, boxes, etc. shall be responsible for any expenses incurred.

COMPLIANCE: Exhibitors must comply with all state and local taxes, rules, regulations and ordinances.

DAMAGE LIABILITY: Exhibitors are liable for any damage caused to building, floors, carpet, walls, booth equipment or to the property of other exhibitors.

HOLD HARMLESS: Exhibitor hereby assumes responsibility and hereby agrees to protect, defend, indemnify and save the Hotel, its owners, its operator, and each of their respective parent companies, subsidiaries, affiliates, employees, officers, directors and agents harmless against all claims, losses or damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by its installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole gross negligence of the Hotel and its employees and agents. Exhibitor also agrees to indemnify and hold harmless the Florida Association for Child Care Management and its employees from any and all such loses, damages and claims.

INSURANCE: The Exhibitor shall, at its sole cost and expense, procure and maintain through the terms of this contract, comprehensive general liability insurance against claims for bodily injury or death and property, damage occurring in or upon or resulting from the premises leased.

SECURITY: Security during show hours shall be the responsibility of the Exhibitor. Exhibitor understands that neither Show Management, the Florida Association of Child Care Management, nor the Radisson Worldgate Resort maintains insurance covering the Exhibitor's property, and it is the sole responsibility of the Exhibitor to obtain such insurance. At close of Conference each day Hotel will lock all Exterior doors.